IMMAX

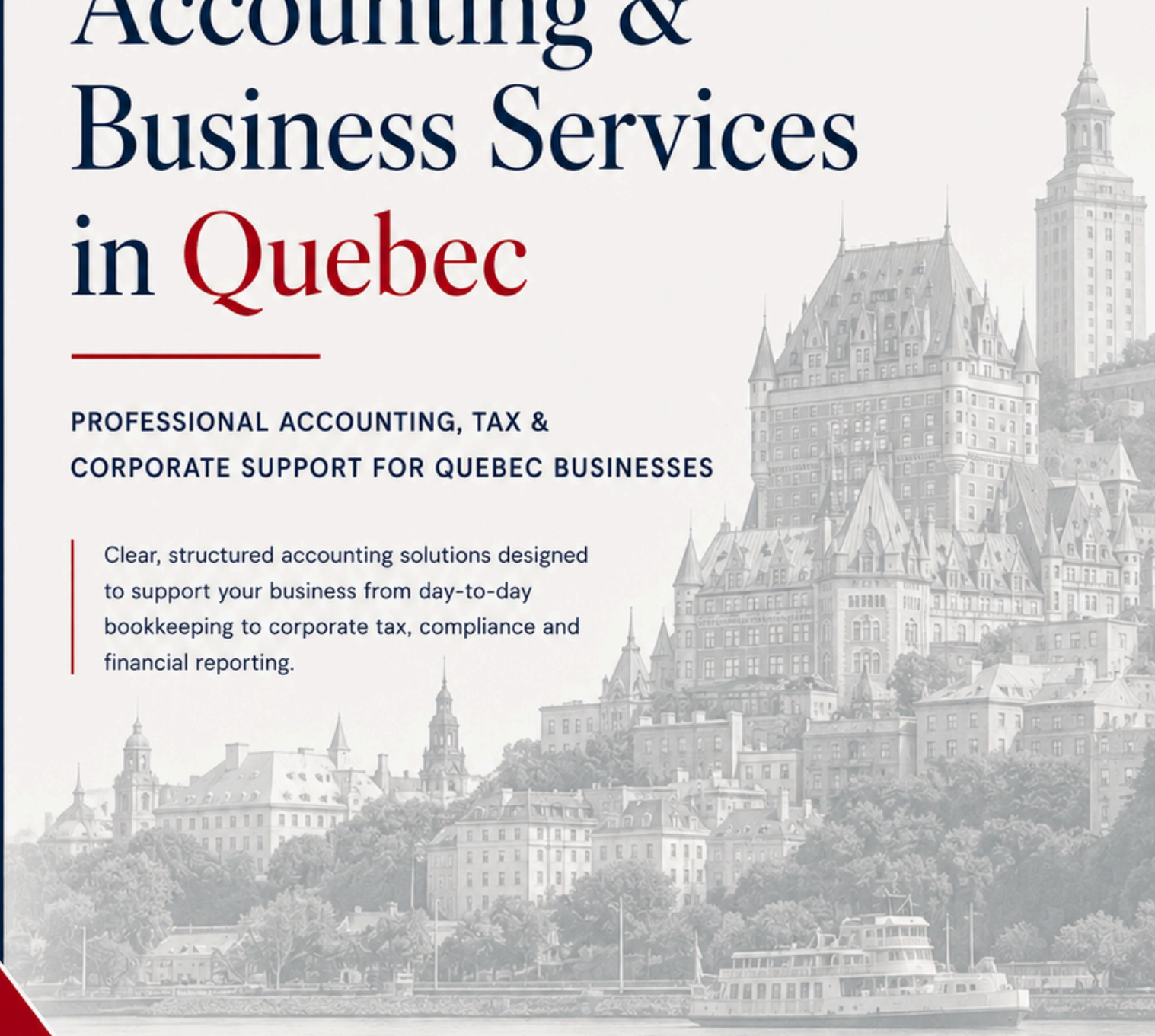
ACCOUNTING & BUSINESS SERVICES

CLIENT INFORMATION PACKAGE

Accounting & Business Services in Quebec

PROFESSIONAL ACCOUNTING, TAX & CORPORATE SUPPORT FOR QUEBEC BUSINESSES

Clear, structured accounting solutions designed to support your business from day-to-day bookkeeping to corporate tax, compliance and financial reporting.



BRONZE • SILVER • GOLD • PLATINUM

IMMAX

ACCOUNTING & BUSINESS SERVICES

SERVICE PACKAGES

Accounting Service Packages

Four service levels designed to support different business sizes, transaction volumes, and ongoing accounting needs in Quebec.



BRONZE
Essential Support

Starting from
CAD $250/month

SILVER
Growth Support

Starting from
CAD $450/month

GOLD
Premium Support

Starting from
CAD $750/month

PLATINUM
Virtual CFO

Starting from
CAD $1,500/month

SERVICES	BRONZE	SILVER	GOLD	PLATINUM – VIRTUAL CFO
1. Daily Bookkeeping	Up to 100 transactions/month	Up to 300 transactions/month	Unlimited	Unlimited
2. Monthly Financial Statements	Included	Included	Included + Management Reports	Included + Executive Financial Reports
3. Bank & Credit Card Reconciliation	Included	Included	Included	Unlimited
4. GST & QST Compliance	Quarterly	Quarterly	Quarterly	Included
5. Payroll Administration (Semi-Monthly or Bi-Weekly)	Up to 5 employees	Up to 15 employees	Up to 30 employees	Unlimited employees
6. T4 & RL-1 Preparation & Filing	Included	Included	Included	Included
7. Corporate Income Tax Returns (T2 & CO-17)	Included	Included	Included	Included
8. Québec Enterprise Annual Declaration	Included	Included	Included	Included
9. Corporate Filings & Articles Changes	Up to 3 filings/year	Up to 10 filings/year	Unlimited	Unlimited
10. CNESST Administration (as applicable)	Included	Included	Included	Included
11. CRA & Revenu Québec Correspondence	Limited	Up to 3 hours/year	Unlimited (excluding audits & legal disputes)	Unlimited
12. Email & Phone Support	Email	Email & Phone	Priority	Same Business Day Priority
13. Financial Review Meeting	Not Included	Quarterly	Monthly	Monthly
14. Cash Flow Management & Forecasting	-	-	-	Included
15. Budget Planning	-	-	-	Included
16. KPI Dashboard & Performance Reporting	-	-	-	Monthly
17. Dedicated Account Manager	-	-	-	Included

PACKAGE COMPARISON • BRONZE | SILVER | GOLD | PLATINUM